

Federal Asian Pacific American Council (FAPAC) Meritorious Service Award

The Federal Asian Pacific American Council (FAPAC) is an organization that promotes equal opportunity and cultural diversity for Asian Pacific Americans within Federal and District of Columbia governments. The purpose of the FAPAC Meritorious Service Award is to recognize outstanding military service members who have made significant contributions to the advancement of Asian Pacific Americans and the promotion of Diversity/Equal Opportunity in the Federal work force and the Asian/Pacific American (APA) community.

One nominee will be selected from the Navy and Naval Reserve as well as the other military services and Guard. The awardee will be recognized at the FAPAC National Leadership Training Conference, May 31- June 3, 2005, at the Crystal Gateway Marriott, Arlington, VA. The awardee should be available to travel to Arlington during the week of May 31 - June 3, 2005.

Nominations must be received by April 11th, 2005.

The award criteria are as follows:

1. Fostering an innovative and harmonic environment between the military and APA civilian community.
2. Assisting the work force in overcoming discrimination and eliminating barriers that hinder equal opportunity for APAs and other minorities in the Armed Forces.
3. Promoting the tenets of civil/human rights, race relations, equal opportunity, affirmative action, human relations, and public service programs within Armed Forces.
4. Allowing military members to participate in program activities that will benefit the career development of APAs.
5. Creating job or training opportunities that will support and contribute to the advancement of APAs in the Armed Forces.
6. Managing and promoting a diversified work force within the Military Services.
7. Serving APAs in the community and in the Armed Forces by reaching out and continuing education that set an example for others to follow.

8. Encouraging leaders to promote Diversity/EO program activities that advocate equal opportunity for APAs and members of the civilian and military population.

The nomination package should be prepared in the following format:

- a. Page 1 Cover or transmittal memorandum. Nominees must be endorsed by their Commanding Officer or Officer in Charge and the endorsement letter must be signed (scan in PDF format if emailing endorsement letter, all other pages can be in PDF or Word format)
- b. TAB 1. FAPAC Nomination Form (described below)
- c. TAB 2. A typewritten, single-spaced narrative (not to exceed two pages) describing the nominee's accomplishments, which support the FAPAC award criteria, A typewritten citation (single-spaced, not to exceed eighteen lines of narrative, 12-pitch font, with 1 inch left & right margins) summarizing the nominee's accomplishments for inclusion in the program brochure.
- d. TAB 3. A digital black & white or color photograph (head & shoulders) of the nominee for inclusion in the program brochure.

FAPAC Nomination Form (TAB 1)

- Nominee's Name:
- Nominee's Position Title:
- Nominee's Rank/Rate/Designator
- Nominee's Department/Agency/Command
- Nominee's Mailing Address:
- Nominee's Work Phone Number:
- Nominee's Email Address:
- Name of Individual preparing this nomination
- Preparer's Position Title and Grade
- Preparer's Work phone Number
- Preparer's Work Fax Number
- Preparer's Mailing Address
- Preparer's Email Address

Submit packages to the Navy Equal Opportunity office via email (preferred) Mill_Navy_EO_Advice@navy.mil, or via mail:

Navy Personnel Command
Navy Equal Opportunity Office (Pers-6702)
5720 Integrity Drive. Bldg. 457 rm. 249
Millington, TN 38055-6702

If you have any questions please contact the Navy EO Office via email Mill_Navy_EO_Advice@navy.mil or call DSN 882-2507 or 800-253-0931.